

2018 Mid Atlantic Regional Pickleball Tournament

Wed 10/24/18 to – Sun 10/28/18

Volunteer Positions

I. Court Taping – 12 people

Lead - Steve Boswell

Schedule: Wed 10/24 1pm – 5pm Thurs 8-12pm (if needed) – 12 people

We will have to tape 24 Courts this year. Much of the work will be done prior to the week of the tournament. We hope to have all the courts measured with lines marked to make it easier to lay the tape. Courts will be taped in time for practice at 1 pm Thursday 10/25.

II. Player Bags/Shirts - 6 People

Lead - (Michele Boswell t-shirts; Kristen Meyer Selkirk hats)

Schedule: Thurs 10/25 8am – 1pm - 6 people

Taking shirts out of boxes, folding and arranging by size/gender to pass out to players as part of registration. We will have a tournament shirt for all registered players and will have to arrange SSIPA Shirts for players that ordered them. Stuff 300+ players bags with hats.

III. Event Set up - 12 People

Lead – Mike Lane

Schedule: Thurs 10/25 8am – 12pm 12 people

Help set up all the tables, dress tables, setup registration/check-in booth. Hang Sponsor Banners and set up nets with court numbers. Someone technical to work with the sports center to setup monitors/laptops to display matches, etc.

IV. Vendor set up/assistance/massage tables – 9 People

Lead Michele Smith

Schedule: Setup Thur 10/25 3 people

Manage Massage Tables – Fri/Sat/Sun 9am – 2pm – 2 people working
2.5 hr shifts – Total 4 people each day

Help Vendors setup on Thurs. Help setup massage table for donations. During tournament, be at massage table to manage donations.

V. Player Check-in - 12+ People

- Lead Kelly Gent/ Mimi Hillman

Schedule: Setup Thurs 9am – 12pm – 3 people to organize setup

Check-in Process: Thur 1pm – 4pm 3 people

Fri 7:30am – 10am 4 people

10am – 1pm 4 people

1pm – 3pm 2 people

Sat 7:30am – 10am 4 people

10am – 1pm 4 people

1pm – 3pm 2 people

Sun 7:30am – 10am 3 people

10am – 1pm 2 people

1pm – 3pm 2 people

Help players at check in table for the tournament using laptop. Everything will be done using the laptop, check-in, shirts sizes, etc. Volunteer will be make sure players sign waivers, fills out survey, hand out player bags with shirts. All players will get a tournament shirt and some players will also get a SSIPA shirt if they paid for it in advance. Players will need to check in on the day of their scheduled matches.

VI. Raffle Table – 10 People

Lead TBD

Schedule: Fri/Sat 8am – 4pm – 2 person working 2.5 hr shift – Total 6 people each day

We will be selling raffle tickets for many of the donated items (paddles, bags, etc) to collect money for our charity. We will display the items and put buckets in front of each item so people can choose the items they would like to go for. The drawing will be completed Sat afternoon around 4pm. This job will sell tickets, manage raffle ticket displays, manage raffle ticket buckets, and manage raffle money.

VII. Snacks/Fruit – 3 People

Lead TBD

Schedule: Fri/Sat/Sun 8am – 3pm 1 person working 3 hour shifts

Manage the room with snacks and fruits for players. Make sure it is stocked and refilled as needed. Need to make sure we have enough for each day.

VIII. Referee

Lead Laura Patterson

Schedule: Fri/Sat/Sun 7:30 – 6pm

Since this is a USAPA Sanctioned event all matches must have a referee. Many players are volunteering to referee on the Pickleballtournaments.com web site as they register for the tournament. For people volunteering to referee matches, they will be paid \$5 for each completed match. If they are a certified Referee, they will be paid \$7. Once you sign up to referee, Laura will contact you as we get closer to the tournament to work out your schedule for the tournament.

IX. Referee Table– 6 People

Lead Laura Patterson

Schedule: Fri/Sat/Sun 8am – 6pm 2 people working 3.5 shift – Total 6 people each day

We will need refs for all matches. Laura Patterson is a certified Referee and Referee trainer. We'll assign someone on each shift to work with Laura at the referee/Score table. Once a new match is assigned a court, the score sheet is given to the Referee table. They will assign a referee, and give the sheet, 2 balls, radio and arm bands to the referee. The court assignment, bracket and players will be announced by the announcer. Players will meet the referee at the court. Once the match is over, the referee will return the clipboard, scoresheet, balls and radio to the referee table. They will check for accuracy and once approved, the referee will be paid for the match. One person will be in charge of the money and payment. Will need to maintain a paper copy of the brackets posted for players to see. May have to go to the court if necessary, and assist in any way needed.

X. Announcer – 5 People

Lead Joe Borrelli

Schedule: Fri/Sat/Sun 7:30am – 6pm 1 person working 2.5 hr shift – Total 5 people

We will need someone to announce the matches over the PA system using a microphone. Joe/Jim/Kelly will kick off the event. This is just to announce matches each day.

XI. General – 5-10 People

Lead TBD

Schedule: Fri/Sat/Sun

These would be volunteers in the Sports Center to help guide people or answer questions. “Where’s court number 2?” “Where can I see the upcoming matches?” etc.

XII. Rules Committee – Full

Lead Joe Borelli, Jim Loving, Laura Patterson

Assist with the rules if there are any technical questions that come up. Go onto a court to render a decision if needed. (Volunteers need to be very familiar with all the USAPA rules). We will be bringing bound copies of the most current rules and list of illegal paddles that cannot be used for tournaments.

XIII. Event Tear Down – 10 People

Lead: TBD

Schedule: Sunday 1pm – 5pm 10 people needed

After Tournament is completed help put away banners, nets, tables. Most of the tape will need to be pulled up. Some work may be done as the tournament is winding down.